

STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE

REAPPRAISAL AND DISPOSAL RECORD SHEET

PART ONE: COLLECTION INFORMATION

Staffordshire Record Office

Small collections identified as not relating to Staffordshire. The majority of these collections were identified during retrospective inputting of older catalogues 2020-2021, and were not input into the online catalogue pending disposal. Some were clearly mis-identified in terms of place.

Collection references and descriptions:

1073 notice for prosecution, Childs Ercall, donated 1970, not Staffordshire, offer to Shropshire Archives.

D1216 Waterhouses school and chapel plans, transferred 1971 by Newcastle-upon-Tyne Archives, identified as not Staffordshire, offered to Durham Archives and accepted.

1236/2 photographic copy of map, taken 1972, relates to Bishton in Shropshire not Staffs, offered to Shropshire Archives and accepted.

3064 documents relating to Abney Hall, donated 1976, not Staffs, offered to Manchester Archives and accepted.

D3175, items relating to Hawkstone in Shropshire, anonymous deposit via Gladstone Pottery Museum 1977, offered to Shropshire Archives and accepted.

3184 printed catalogue re tilery in Stoke, donated 1978 through archive in Wales, propose transfer to Stoke City Archives.

3192 photocopy of a copy deed re Shropshire 1618, donated 1978, to be offered to Shropshire Archives.

3434 school inspection re school in Dudley area, accessioned 1980, belongs with another collection already transferred to Dudley Archives several years ago.

Ownership:

(indicate if owned by the Archive Service/governing body, privately owned by identified individual(s) or continuing organisation, or if current owner cannot be identified)

All of the above are owned by the County Council or were transferred from other archive offices, or owners cannot be identified.

Legal obligations and conditions of acquisition/grants:

(indicate whether under Acceptance in Lieu scheme, or subject to purchase or cataloguing grant, etc. Also check if there is a record of any previous appraisal process).

N/a

File in appropriate deposit file, and Freedom of Information Legislation file

PART TWO: APPRAISAL INFORMATION

Date of appraisal: Sep 2023

Appraisal decisions:

A. Records to be returned transferred:

Reasons: Not Staffordshire

To whom to be transferred: Shropshire Archives, Dudley Archives, Stoke Archives, Durham Archives, Manchester Archives.

Date returned/transferred:

Deaccessioned in paper accessions register and on CALM accessions database

Paper and online catalogues removed or updated

The National Archives notified

Signature of Collections Officer: Liz Street

Date: 2 November 2023

Signature of member of Joint Archives Committee:

Date:

Or see decision recorded in the minutes of the Joint Archives Committee.

File in appropriate deposit file, and Freedom of Information Legislation file